

Person specification for NDORS Trainers

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Trainers deliver NDORS courses to clients. This document lists the criteria required to apply to train to become a trainer. Successful applicants are offered a place on a training course. They must provide evidence of qualifications and pass the training course assessments in order to be awarded a trainer licence. All trainers must have undergone a DBS enhanced check or police vetting to NPPV Level 2.

A trainer must have:

1. At least one year's experience of delivering learning or training in a one-to-one or one-to-many setting.
2. A nationally recognised qualification in delivering teaching or training.*
3. Excellent knowledge of the Highway Code and the ability to make reference to the Highway Code during courses.
4. The ability to deliver training courses as specified in the course manual, and commitment to doing so.
5. The willingness to adapt delivery style to meet the needs of diverse groups of clients.
6. Excellent presentation skills.
7. Excellent group facilitation skills.
8. Excellent coaching skills.
9. The ability to work professionally with colleagues.
10. The ability to reflect realistically and constructively on one's own strengths, weaknesses and performance and to act on feedback from mentors.
11. The ability to complete course administrative processes accurately.

In addition, NRRAC trainers need knowledge/experience of advanced rider training and sufficient experience of riding so that they are viewed by clients as a credible source of riding expertise.

* Teaching and Training Qualifications

The following qualifications are relevant to the role of an Instructor or Trainer. Please note that some of these are no longer available for study. This list is not exhaustive and you can refer to UKROEd if you have any queries.

Title	Full Title / Details	Level
AET	Award in Education and Training	3
CET	Certificate in Education and Training	4
DET	Diploma in Education and Training	5
PTLLS	Preparing to Teach in the Lifelong Learning Sector	2/3
CTLLS	Certificate for Teaching in the Lifelong Learning Sector	3/4
DTLLS	Diploma for Teaching in the Lifelong Learning Sector	4/5
CIPD Certificate in Training Practice	Chartered Institute of Personnel and Development	3
C&G 7303/7307	City and Guilds Awards	2/3
Cert Ed	Certification in Education	4/5
PGCE	Post Graduate Certificate in Education	5/6
Some accreditations in delivering behaviour change programmes** (see below) include a teaching or training qualification. This may be acceptable if assessment includes observations of teaching practice.	Refer to UKROEd for consideration	

** Training in behaviour change theory or practices

Behaviour change qualifications and certificates include postgraduate courses such as an MSc in Behaviour Change, modules studied as part of a degree, such as health psychology or clinical psychology, and short courses such as the UKROEd Academy course in behaviour change and the RSGB two-day course in behaviour change. They also include some accreditations to deliver behaviour change courses, such as addiction programmes, HMP rehabilitation courses, stop smoking courses, motivational interviewing, and health trainer programmes. Training for some job roles will be accepted, such as cognitive behavioural therapists, counsellors, community health educators, and social workers.

Refer to UKROEd if you have any queries about the suitability of qualifications, training, experience or accreditations.